

ORANGE WATER AND SEWER AUTHORITY

MEETING OF THE BOARD OF DIRECTORS

APRIL 10, 2014

The Board of Directors of the Orange Water and Sewer Authority (OWASA) held a regular meeting on Thursday, April 10, 2014, at 7:00 PM in OWASA's Community Room at 400 Jones Ferry Road, Carrboro.

Board Members present: Alan Rimer, P.E., Chair; Terri Buckner; Stephen Dear; Heather Payne; Dana Raborn; Will Raymond; and Amy Witsil. Board Members excused: John A. Young, Vice Chair; and Michael M. Hughes, P.E., Secretary.

OWASA staff present: Ed Kerwin; Mary Darr; Patrick Davis; Andrea Orbich; Todd Taylor; and Stephen Winters.

Others present: Ben Poulson, Associate Director of Energy Services and Meg Holton, Water, Wastewater, and Stormwater Manager, University of North Carolina at Chapel Hill; and Esther Miller, Chapel Hill resident.

There being a quorum present, Chair Alan Rimer called the meeting to order.

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MOTIONS ACTED UPON

1. Will Raymond made a motion to approve the March 13, 2014 Minutes of the Board of Directors; second by Dana Raborn and unanimously approved.

2. Amy Witsil made a motion that the Board of Directors authorize staff to publicize the proposed draft Fiscal Year 2015 operating and capital improvements budgets and proposed draft rates, fees and charges; the motion was seconded by Terri Buckner and unanimously approved.

3. BE IT RESOLVED THAT the Orange Water and Sewer Authority adopt the resolution titled Resolution Honoring the Service of Dana Raborn on the Board of Directors of the Orange Water and Sewer Authority. Motion by Steve Dear, second by Terri Buckner and unanimously approved.

4. Will Raymond made a motion that the Board convene in a Closed Session for the purpose of discussing a personnel matter; second by Heather Payne and unanimously approved.

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ITEM ONE: ANNOUNCEMENTS

CONFLICT OF INTEREST

Alan Rimer said any Board Member who knows of a conflict of interest or potential conflict of interest with respect to any item on the agenda tonight is asked to disclose the same at this time. There were none.

CHAPEL HILL OWASA COMMITTEE MEETING

Alan Rimer said that the Chapel Hill Town Council's OWASA Committee and Chapel Hill appointees to the OWASA Board will meet on Thursday, April 17, 2014 at 8:00 AM in the OWASA Boardroom; the agenda will be prepared.

NATURAL RESOURCES AND TECHNICAL SYSTEMS (NRTS) COMMITTEE

Terri Buckner said that the NRTS Committee met on April 2, 2014 to discuss Information Technology and network security. Ms. Buckner noted that OWASA follows industry best practices to minimize risk to our systems and uses third party experts to periodically assess our security and business continuity practices. The Committee fully supports staff's work. The next NRTS Committee meeting will be May 7, 2014 at 5:30 PM to hear a presentation on regional water supply modeling.

HUMAN RESOURCES (HR) COMMITTEE

Will Raymond said the HR Committee will meet on April 15, 2014 at 5:30 PM in the OWASA Boardroom to continue discussions on OWASA's deferred compensation (457) plan and to review the employee performance review and compensation system. Mr. Raymond encouraged all Board Members to attend this meeting.

THANK YOU

Will Raymond thanked staff for the tree planting event held in honor of the late Dusty Martin, OWASA's former Water Treatment Plant Supervisor. He also expressed appreciation to Alan Rimer for presenting the Board's resolution honoring Mr. Martin to his family.

ITEM TWO: PETITIONS AND REQUESTS

Ester Miller, Chapel Hill resident, petitioned the Board for clean drinking water and recommended that the Board read three books ("Toxic Sludge is Good for You: Lies, Damn Lies and the Public Relations Industry," by John Stauber and Sheldon Rampton; "Your Body's Many Cries for Water" and "Water Cures: Drugs Kill, How Water Cured Incurable Diseases" by F. Batmanghelidj, MD).

The Board received Ms. Miller's petition and took no action. The Board will stay abreast of scientific developments, changes in best management practices, and accepted public health practices and recommendations regarding drinking water.

Alan Rimer asked for petitions and requests from the Board and staff; there were none.

ITEM THREE: QUARTERLY REPORT ON ATTENDANCE AT BOARD AND COMMITTEE MEETINGS

The Board received this report as an information item.

ITEM FOUR: MINUTES

Will Raymond made a motion to approve the March 13, 2014 Minutes of the Board of Directors; second by Dana Raborn and unanimously approved. Please see Motion No. 1 above.

ITEM FIVE: AUTHORIZE STAFF TO PUBLICIZE THE PROPOSED DRAFT FISCAL YEAR 2015 OPERATING AND CAPITAL IMPROVEMENTS BUDGETS AND PROPOSED DRAFT RATES, FEES AND CHARGES

Amy Witsil made a motion that the Board of Directors authorize staff to publicize the proposed draft Fiscal Year (FY) 2015 operating and capital improvements budgets and proposed draft rates, fees and charges; the motion was seconded by Terri Buckner and unanimously approved. Please see Motion No. 2 above.

The proposed budget, capital program and rates will be the subject of public hearings by the OWASA Board on May 22, 2014 at 7:00 PM in the OWASA Community Room, 400 Jones Ferry Road, Carrboro. The draft FY 2015 budget includes about \$19.8 million for operations, \$10.2 million for capital improvements and \$1.2 million in capital equipment expenditures. For the third consecutive year, no increase is proposed in the monthly water, sewer and reclaimed water rates.

ITEM SIX: RESOLUTION HONORING THE SERVICE OF DANA RABORN ON THE BOARD OF DIRECTORS OF THE ORANGE WATER AND SEWER AUTHORITY

Alan Rimer read aloud and presented a resolution of appreciation honoring the service of OWASA Board Member Dana Raborn.

Steve Dear made a motion to approve the resolution; it was seconded by Terri Buckner and unanimously approved. Please see Motion No. 3 above.

The Board expressed their sincere appreciation to Ms. Raborn for her leadership and service to OWASA.

ITEM SEVEN: EXECUTIVE DIRECTOR WILL SUMMARIZE THE KEY ACTION ITEMS FROM THE BOARD MEETING AND NOTE SIGNIFICANT ITEMS FOR DISCUSSION AND/OR ACTION EXPECTED AT THE NEXT BOARD MEETING

Ed Kerwin summarized the meeting as follows:

- Staff will e-mail information to the Board: 1) staff cell phone stipends, and 2) the possible risk to OWASA from the recently publicized “Heartbleed” computer security exploit.
- The April 24, 2014 Board meeting will include:
 - o Financial Report for the Nine-Month Period ended March 31, 2014;
 - o Discussion of Board Self-Assessment; and
 - o Possible review and approval of an interlocal agreement with Orange County for preliminary design of a sewer extension in the Rogers Road area.

ITEM EIGHT: CLOSED SESSION

Will Raymond made a motion that the Board convene in a Closed Session for the purpose of discussing a personnel matter; second by Heather Payne and unanimously approved. Please see Motion No. 4 above.

There being no further business to come before the Board, the meeting was adjourned at 8:30 P.M.

RESOLUTION HONORING THE SERVICE OF DANA RABORN ON THE BOARD OF DIRECTORS OF THE ORANGE WATER AND SEWER AUTHORITY

WHEREAS, on June 7, 2011, the Carrboro Board of Aldermen appointed Dana Raborn to serve on the Board of Directors of the Orange Water and Sewer Authority (OWASA); and

WHEREAS, from July 28, 2011 to April 10, 2014, Ms. Raborn diligently served as a Member of the OWASA Board of Directors; and

WHEREAS, Ms. Raborn served on the Board's Human Resources, Community Engagement and the Natural Resources and Technical Systems Committees; and

WHEREAS, Ms. Raborn gave freely of her time, energy, and talents in serving the community and OWASA customers with unselfish dedication and compassionate concern; and

WHEREAS, Ms. Raborn was a strong proponent for engaging customers and sustainable management and use of resources, and she cared deeply about and advocated for the employees of OWASA;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Board of Directors of the Orange Water and Sewer Authority (OWASA), acting through its Members (Alan Rimer, John A. Young, Michael M. Hughes, Terri Buckner, Steve Dear, Heather Payne, Will Raymond and Amy Witsil), now takes this means of expressing to Dana Raborn the Board's sincere appreciation and deep gratitude for her faithful service, able leadership and stewardship; and the Board wishes for Ms. Raborn much happiness in the years ahead.

2. That this resolution be recorded in the minutes of the OWASA Board of Directors and be part of the permanent records of OWASA, and that a copy of this resolution be transmitted to the Town of Carrboro.

Adopted and presented this 10th day of April, 2014.