

ORANGE WATER AND SEWER AUTHORITY  
WORK SESSION OF THE BOARD OF DIRECTORS  
JULY 9, 2015

The Board of Directors of the Orange Water and Sewer Authority (OWASA) held a Work Session on Thursday, July 9, 2015 at 6:00 PM in OWASA's Community Room at 400 Jones Ferry Road, Carrboro.

Board Members present: John A. Young, Chair; Michael M. Hughes, P.E., Vice Chair; Terri Buckner; Jeff Danner; Quinton Harper; David (Dave) Moreau and Ruchir Vora. Board Members absent: Heather Payne, Secretary, and Robert Morgan.

OWASA staff present: Ed Kerwin; Denise Battle; Mary Darr; Patrick Davis; Greg Feller; Stephanie Glasgow; Kenneth Loflin; Andrea Orbich; Johnny Riley; Ruth Rouse; Todd Taylor; Stephen Winters; and Robert Epting, Esq., Epting and Hackney.

Others present: Meg Holton, Water, Wastewater, and Stormwater Manager, University of North Carolina at Chapel Hill; Alan Tom, Chapel Hill resident; Joel Bulkley, Community Sports News; and John Anzivino, Springsted.

MOTIONS

1. BE IT RESOLVED THAT the Board of Directors of the Orange Water and Sewer Authority adopt the Resolution Honoring the Service of Stephen Dear to the Chapel Hill-Carrboro-Orange County Community as a Member of the Orange Water and Sewer Authority Board of Directors. (Resolution so titled attached hereto and made a part of these minutes. Motion by Michael Hughes, second by Dave Moreau and unanimously approved.)

ANNOUNCEMENTS

John Young said any Board Member who knows of a conflict of interest or potential conflict of interest with respect to any item on the agenda tonight is asked to disclose the same. Mr. Hughes said he may have a conflict of interest regarding discussion of trailers at the Cane Creek Reservoir.

Mr. Young said that Jeff Danner, Town of Chapel Hill appointee, and Bob Morgan, Town of Carrboro appointee, took the oaths of office as OWASA Board Members on July 1, 2015.

Mr. Young said the Board will discuss Fiscal Year 2016 merit pay for employees on September 10, 2015.

Mr. Young said an item was added to the agenda, Resolution Honoring the Service of Stephen Dear to the Chapel Hill-Carrboro-Orange County Community as a Member of the Orange Water and Sewer Authority Board of Directors. Michael Hughes made a motion to approve the resolution; second by Dave Moreau, and unanimously approved. Please see Motion No. 1 above.

Stephen Winters said the sale of the Series 2015 Water and Sewer System Revenue Refunding Bonds was closed on July 1, 2015

ITEM ONE: REVIEW DRAFT SCOPE OF WORK FOR EMPLOYEE TOTAL COMPENSATION STUDY

The Board discussed with John Anzivino of Springsted Inc. and staff a proposed process and timetable for developing the Board's compensation philosophy, part one of the Draft Scope of Work for Employee Total Compensation Study. The Board authorized staff and the consultant to proceed with the part one of the study which will not exceed \$22,200.

Ed Kerwin inquired if the Board wanted to review the employee survey prior to distribution; the Board agreed to review and offer comments via email.

ITEM TWO: REVISIT BOARD MEMBERS' SUGGESTIONS REGARDING LAKE RECREATION ACTIVITIES

The Board agreed that no additional parking for trailers at Cane Creek Reservoir was necessary.

The Board discussed possible changes in recreation at the Cane Creek Reservoir and agreed to seek citizens' comments on September 10, 2015, regarding birdwatching in the months when the lake is normally closed (mid-November to mid-March), and holding a one-time special night event. The Board requested staff provide information about public access for these activities, provide additional details about the proposed night boating activity, and propose an alternative stargazing event that would not include boating.

ITEM THREE: REQUEST(S) BY BOARD COMMITTEES, BOARD MEMBERS AND STAFF

At Michael Hughes' request, Mary Darr gave a brief update on developing the scope of work for final design of sanitary sewers to serve the Historic Rogers Road Area, and plans to begin land surveying and other information gathering in August.

Terri Buckner mentioned that the ad hoc working group on community energy management forum was not able to meet in July and staff and she would schedule a meeting in August or September 2015.

ITEM FOUR: REVIEW 12 MONTH BOARD MEETING SCHEDULE AND REVIEW PRIORITIES AND WORK SCHEDULES FOR KEY INITIATIVES

The Board discussed staff information on actions and potential timetables for several initiatives in OWASA's Strategic Plan. Staff update the Board's 12 Month Board Meeting Schedule for future agenda items based on the Board's discussion.

ITEM FIVE: SUMMARY OF THE WORK SESSION

Ed Kerwin summarized the key action items for staff as follows:

- Staff will email the draft survey to the Board for feedback before administering it to employees;
- Staff will update and seek feedback from the Board on the 12 Month Board Meeting Schedule that reflects tonight's discussion;
- The Board's September 10<sup>th</sup> meeting will include:
  - Receive feedback from the public on lake recreation activities regarding bird watching and night opportunities at Cane Creek Reservoir; and
  - Board discussion of employee compensation for Fiscal Year 2016.

ITEM SIX: CLOSED SESSION

Without objection, the Board convened in a Closed Session for the purpose of discussing two pending litigation matters.

ITEM SEVEN: WORK SESSION

Following the Closed Session, the Board went back into its open Work Session for the purpose of discussing the results of 2015 Board Self-Assessment. No action was taken.

The work session was adjourned at 9:35 PM.

Respectfully submitted by:



Andrea Orbich  
Executive Assistant/Clerk to the Board

Attachment

**RESOLUTION HONORING THE SERVICE OF STEPHEN DEAR TO THE CHAPEL HILL-CARRBORO-ORANGE COUNTY COMMUNITY AS A MEMBER OF THE ORANGE WATER AND SEWER AUTHORITY'S BOARD OF DIRECTORS**

**WHEREAS**, on June 19, 2012 the Carrboro Board of Aldermen appointed Stephen Dear to serve on the Board of Directors of the Orange Water and Sewer Authority (OWASA); and

**WHEREAS**, Mr. Dear served on the OWASA Board from July 12, 2012, to June 30, 2015; and

**WHEREAS**, Mr. Dear chaired the Community Engagement Committee from August 2013 to June 2015 and served on the Board's Natural Resources and Technical Systems and Human Resources Committees; and

**WHEREAS**, Mr. Dear gave freely of his time, energy, and talent in serving the community and OWASA customers with unselfish dedication and compassionate concern; and

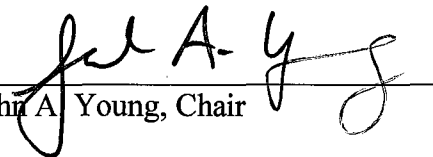
**WHEREAS**, Mr. Dear brought to OWASA a strong passion for and insight into community engagement, and his contributions will continue to be reflected in the actions of OWASA to inform and engage its customer community;

**NOW, THEREFORE, BE IT RESOLVED BY THE ORANGE WATER AND SEWER AUTHORITY BOARD OF DIRECTORS:**


1. That the Board of Directors expresses to Stephen Dear the Board's sincere appreciation and deep gratitude for his outstanding service, leadership and stewardship as a Member of the OWASA Board; and the Board wishes for Mr. Dear much happiness in the years ahead.

2. That this resolution be recorded in the minutes of the OWASA Board of Directors and be part of the permanent records of OWASA, and that a copy of this resolution be transmitted to the Town of Carrboro.

Adopted this 9<sup>th</sup> day of July, 2015.

  
John A. Young, Chair

ATTEST:

  
Andrea Orbich, Assistant Secretary