

Bidding Addendum

Addendum No. 1 for 280-22 OWASA Administration Building Monumental Stair.
Wiley Wilson Comm. No. 230230.00, dated September 20, 2024.

To: All Bidding Document Holders of Record

From: Wiley|Wilson
Raleigh, NC

This Addendum contains 1 page and listed attachments and forms as part of the bidding documents and modifies the Project Manual and Drawings dated, September 11, 2024, as noted below. Acknowledge receipt of this Addendum in attached Addendum Acknowledgement Form. Failure to do so may subject bidder to disqualification.

SPECIFICATIONS

1. No specification changes.
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DRAWINGS

1. No drawing changes.
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ANSWERS TO REQUESTS FOR INFORMATION

1. No RFI's submitted in writing via email from bidders.
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ATTACHMENTS

1. Pre-bid minutes and associated meeting sign-in sheet dated 9/17/2024.
2. Addendum Acknowledgement Form.

End of Addendum No. 1

WILEY|WILSON



Kendra Finch
Project Manager

ADDENDUM ACKNOWLEDGEMENT FORM

OWASA 280-22 | Wiley|Wilson Comm. No. 230230

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgement form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgement: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans, and/or specifications, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

Addendum No. 1

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

PRE-BID MEETING MINUTES

DATE: 9/17/2024
PROJECT NAME: OWASA Administration Building Monumental Stair
PROJECT NO.: OWASA CIP No. 280-22; Wiley|Wilson Comm. No. 230230
MEETING LOCATION: OWASA | 400 Jones Ferry Rd. | Carrboro, NC 27510
PROJECT LOCATION: OWASA | 400 Jones Ferry Rd. | Carrboro, NC 27510
HOST: Wiley|Wilson – Designer of Record
MEETING TIME: 10:00am
DURATION: 1 hr 30 min

ATTENDEES – See separate Pre-Bid Meeting Attendees List

1. Welcome and Introduction

- a. Opening remarks & circulate sign-in sheet
- b. Contractors' self-introduction: Name and Firm

2. Pre-Bid Process

- a. Digital copies of the Bid Documents are available by contacting Darren Berger with OWASA (dberger@owasa.org). Use forms included in Bid Documents
- b. Submit all pre-bid questions **in writing**, to Kendra Finch via email (kfinch@wileywilson.com) **by 5:00 PM on Thursday, September 26, 2024.**
- c. Final addendum will be posted no later than 5PM, September 30, 2024 and will include any questions submitted.
 - i. **Bidders shall submit Addendum Acknowledgement Form with proposals.**

3. Bidding Process, Submission, and Award

- a. Forms provided in Project Manual are required for bidding. Contractor is responsible for understanding all content in provided bid documents and to use provided forms.
- b. MBE requirements w/ Affidavit A or B, as applicable
 - i. Note MBE goal of 10% - please strive to meet this. If not able, use appropriate Affidavit.
- c. **Bids will be considered non-responsive if the provided forms are not used.**
- d. **Bid Submission** - Sealed Bids must be received by **2:00 pm on Tuesday, October 8, 2024**. Bids will be opened at OWASA | 400 Jones Ferry Rd. | Carrboro, NC 27510, but will not be read aloud publicly.

4. Project Overview

- a. Refer to bid documents that include drawings and project manual dated September 11, 2024 for scope and completion timeframe.
 - i. Notice of Intent – target issue by October 15th, 2024
 - ii. Notice to Proceed – target issue by December 30th, 2024
 - iii. **Contractors are requested submit their Safe Work Plan, a rough Construction Schedule, Schedule of Values, and to begin the procurement process as soon as practicable after Notice of Intent is issued to maximize available construction duration.*
 - iv. Substantial Completion – 135 days from NTP
 - v. Final Completion – 160 days from NTP



- b. Project Success Keys
 - i. Site coordination and protection to minimize impact to building and occupants.
 - ii. Final Completion must be reached by June 30th, 2025, which is OWASA's fiscal year end.
 - iii. **OWASA requests final bill submitted by July 8th, including all retainage. Work in Place must support billing.*

5. Site Logistics

- a. Site badging
 - i. OWASA will provide 1-2 permanent badges to Contractor. Badged contractor personnel are fully responsible for their crew, including ensuring adherence to OWASA site and safety rules and all construction regulations. They must monitor their team's compliance, address any issues promptly, and ensure that all work is conducted safely and according to the established guidelines. All contractor personnel must sign-in at OWASA reception and wear a sticker badge while onsite. OWASA's electronic system will text individuals to check out of site for the day.
- b. Parking, Laydown, Dumpsters, Temporary Restroom Facilities, Contractor Building Entry
 - i. Additional temporary laydown space may be available within gated area behind the administration building. Coordinate with Owner.
 - ii. Gates are only accessible to badged personnel.
 - iii. Contractors are responsible for their own debris removal.
 - iv. Exercise room can be available for additional interior laydown. Contractor is responsible for moving exercise equipment to room perimeter, protecting walls/floors/exercise equipment, and replacing to pre-construction condition upon demobilization.

Coordinate with Owner to reserve 4-5 parking spots and laydown.

Plan to use rental port-a-lets, which may be stationed in this area.

Suggested dumpster laydown.

Main contractor entry/exit via Lower Level.
Badge access required.
Door to remain shut/locked as much as possible.
Coordinate with Owner to arrange access for items larger than this entry.



- c. Work Hours / Coordination
 - i. Per contract documents, complete dusty/noisy work during night/weekend/holiday hours.
 - ii. Coordinate any work for services to be taken offline with Darren Berger at least 48 hours in advance.



- d. Site Water/Power
 - i. Power outlets are available and accessible within and near the project extents.
 - ii. A water hose is available for use behind the building near the wash basin. Construction of a temporary wash basin for concrete cleanup is allowed within reach of mentioned hose.
 - e. Safety
 - i. OWASA's site safety plan is available by request from Darren Berger (Dberger@owasa.org)
 - ii. Submit Safe Work Plan as soon as practicable after Notice of Intent is issued.
6. **Site Tour**
 - a. Project site was walked as part of the Pre-Bid Meeting.
7. **Contractor Questions – an additional addenda will be issued by 5p Sept 30th to include include Q&A**



LIST OF PRE-BID CONFERENCE ATTENDEES
OWASA Administration Building Monumental Stairs Replacement
September 17, 10:00 a.m.

Company Name: HM KERN General Contractor () Subcontractor () Supplier ()
Address: 160 THATCHER RD GREENSBORO, NC 27409
Telephone Number: 336-207-0733 Fax Number: _____
Attendee Name: JASON KEPLEY Email: ESTIMATING@HMKERN.COM

Company Name: Progressive Contracting General Contractor () Subcontractor () Supplier ()
Address: 200 Hawkins Ave, Suite 201 SANFORD N.C.
Telephone Number: 919-718-5454 Fax Number: _____
EXT-208
Attendee Name: TYLER ZAGURSKI Email: TZAGURSKI@PROGRESSIVECCI.COM

Company Name: Pinam Construction General Contractor () Subcontractor () Supplier ()
Address: 2121 GUESS Rd., Durham, NC 27705
Telephone Number: (919) 908-8774 Fax Number: _____
Attendee Name: Brianna Andrews Email: brianna@pinamconstruction.com

Company Name: WB BRAWLEY COMPANY General Contractor () Subcontractor () Supplier ()
Address: 5121 KINGDOM WAY SUITE 305 RALEIGH, NC 27607
Telephone Number: 336 212-6238 Fax Number: _____
Attendee Name: JEFF THOMPSON Email: ESTIMATING@WB BRAWLEY.NET

Company Name: Riggs-Harrod General Contractor () Subcontractor () Supplier ()
Address: 1117 E Geer St Durham NC
Telephone Number: 919-687-0111 Fax Number: 919-687-0888
Attendee Name: Tim Cothran Email: TCothran@riggsharrod.com



LIST OF PRE-BID CONFERENCE ATTENDEES
OWASA Administration Building Monumental Stairs Replacement
September 17, 10:00 a.m.

Company Name: ACH Constructors General Contractor Subcontractor () Supplier ()
Address: 200 Trans Air Dr Suite 100 Morrisville NC 27560
Telephone Number: 919-484-9550 Fax Number: _____
Attendee Name: Mark Ferris Email: MarkFe@ACHConstructors.com

Company Name: Central Builders Inc of Albane General Contractor Subcontractor () Supplier ()
Address: 816 E Hanover Rd , Graham, NC 27253
Telephone Number: _____ Fax Number: _____
Attendee Name: Declan Perkins Email: declan@centralbuildersinc.com

Company Name: ACH Constructors General Contractor () Subcontractor () Supplier ()
Address: 200 Trans Aire Dr, Morrisville, NC 27560
Telephone Number: 919-484-9550 Fax Number: _____
Attendee Name: Andrew Means Email: andy@achconstructors.com

Company Name: Wiley|Wilson ^{engineer (w)} General Contractor () Subcontractor () Supplier ()
Address: 5540 Centerview Dr. Suite 311 Raleigh, NC 27607
Telephone Number: 919 746 8364 Fax Number: _____
Attendee Name: Kendra Finch Email: kfinch@wileywilson.com

Company Name: OWASA ^{owner/client (w)} General Contractor () Subcontractor () Supplier ()
Address: _____
Telephone Number: 919-636-2785 Fax Number: _____
Attendee Name: Darren Berger Email: dberger@owasa.org